

# **The Constitution of the Multicultural Greek Council at North Carolina State University**

April 29, 2016

## **PREAMBLE**

We, the chapters of the Multicultural Greek Council at North Carolina State University, in order to create and perpetuate a more inclusive and valuable fraternal community; promote opportunities for individual and organizational achievement, develop members of sound character and integrity, and espouse the highest standards of purpose and performance inside and outside the classroom, decree the establishment of this Constitution.

## **Article I: Our Identity**

Section 1. Name: The name of the Council is Multicultural Greek Council at North Carolina State University, hereinafter referred to as MGC at NC State, MGC, or the Council.

Section 2. Vision: To be the co-curricular association of fraternities and sororities that advocates for and assists member organizations in preparing distinguished undergraduate men and women for society.

Section 3. Purpose: To prepare members for society through a valuable and relevant fraternal experience based on the Pillars of Greek Life: Scholarship, Leadership, Brotherhood/Sisterhood, and Service; as well as to promote cultural and diversity awareness amongst the Council, the Greek community, and the larger NC State communities.

## **Article II: Affiliations**

The Council must maintain affiliation and recognition with Fraternity and Sorority Life and Student Involvement annually.

## **Article III: Membership**

Section 1. Membership: Membership in the Multicultural Greek Council shall be acquired by persons that are:

- A. Full-time enrolled students at North Carolina State University, which requires a minimum of twelve credit hours in the fall and spring semesters, who are also full members of their inter/national umbrella fraternal organization.
- B. Is under no disciplinary action from Fraternity and Sorority Life, the University, and all affiliated entities at time of Initiation.

Section 2. **Members in Good Standing:** A member is considered of Good Standing if he or she continues to meet financial obligations to the Council; is active in their organizations, the Council's, and the University's activities; and is in good standing with their inter/national member organization, Fraternity and Sorority Life, the University, and all affiliated entities.

Section 3. Exemptions to membership criteria can only be granted by the Executive Board. Member organizations can petition for an exemption. All requests for exemption must be conducted at least twenty (20) days prior to the member organization's initiation ceremony.

Section 4. Members who are not in good standing with their member organization, the University, or any affiliated entity either through involuntary or voluntary suspension or expulsion are not considered to be in good standing with the Council. Member organizations are required to submit an accurate membership roster to the Council at the beginning of each semester.

Section 5. Only members in good standing may utilize the programs and services offered by the Council.

Section 6. Refer to RUL 11.56.02 of the NCSU Code for further clarification on good standing.

### **Article IV: Member Organizations**

Section 1. Member organizations in the Council must maintain affiliation and recognition with Fraternity and Sorority Life and Student Involvement annually.

Section 2. Member organizations are required to be affiliated with an inter/national umbrella fraternal organization in order to have membership in the Council. Member organizations who do hold affiliation with an inter/national umbrella fraternal organization must show documentation of their good standing with said organization annually.

Section 3. **Membership Classes of Member Organization:**

- A. **Full membership:** A group will be recognized with Full Membership if they are an Active Chapter in MGC at NC State and will be held accountable for all membership requirements. They must also be recognized by their inter/national umbrella organization as a chapter or colony.
- B. **Associate Membership:** A group will be recognized with Associate Membership if they are seeking Full Membership within the Council, has made a formal presentation of their group, and has been voted in by the Council. Refer to Article VIII Section 4 for voting procedure. The group is held to the same requirements as all Full Member Chapters. The group must be seeking membership of an inter/national organization to be recognized as an Associate Member. In order to gain Full Membership status, the Associate Member must provide legal documentation from their inter/national umbrella organization that they have been named a colony/chapter.
- C. **Passive Membership:** A group will be recognized as a Passive Member of the MGC at NC State when they are not able to fulfill the Greek Life or Council Standards. A  $\frac{2}{3}$

vote of the Council Executive Board will be required to vote the group into Passive Membership for the semester. Passive Members will stay in Good Standing with the Council, and the only responsibilities required from the chapter are financial dues and meetings scheduled with Fraternity and Sorority Life staff and Council Executive Board to examine what support the Passive Member Chapter requires to return to Full Membership. Passive Members are not allowed the same voting rights as Full Member Chapters. Passive Membership exists to help support chapters that have low numbers of members that make meeting Good Standing minimums difficult, but requires support from the Council to focus on intake and bettering their Chapter.

Section 4. Chapter Voting Rights: All Full Members in good standing of the Council shall have equal right to vote.

Section 5. Chapter Adherence to University Policies, Regulations, and Rules: No person shall be pledged or initiated by any member organization of the Council that is in current violation of the Student Code of Conduct and/or the University Policies, Procedures, and Rules.

Section 6. Academic Performance:

- A. Each member organization shall maintain a grade point average of 2.75, to include all new members and undergraduate members.
- B. Any member organization which fails to meet the requirement set forth in Subsection A, above, may be required by the Judicial Board to work with an academic advisor or on-campus department to assist the organization in improving academic performance.
- C. Any member organization which fails to meet the requirement set forth in Subsection A, above for two or more academic semesters, may be subject to such discipline as the Judicial Board may impose.

Section 7. Fraternity and Sorority Life's Standards Program Performance:

- A. Each member organization shall achieve a minimum compliance score Fraternity and Sorority Life's Standards Program. The minimum compliance score for the Council is 75%.
- B. Any member organization which fails to meet the requirement set forth in Subsection A, above, may be required by the Judicial Board to work with a staff member in Fraternity and Sorority Life to develop organizational practices, procedures, and programs that assist the member organization in achieving the minimum compliance score.
- C. Any member organization which fails to meet the requirement set forth in Subsection A, above for two or more academic semesters, may be subject to such discipline as the Council Judicial Board may impose.

Section 8. The Multicultural Greek Council Performance: Each member organization is expected to fulfill the guidelines and expectation set by the Executive Board for all member organizations in the Multicultural Greek Council. Member organizations that do not meet

any additional guidelines may be required by the Judicial Board to work with a staff member in Fraternity and Sorority Life to develop methods to meet the guidelines.

Section 9. Only member organizations in good standing may utilize the programs and services offered by the Council.

### **Article V: Powers and Authority**

Section 1. To formulate any rules necessary to regulate all bylaws and amendments. To administer and enforce the constitution, bylaws, and rules and regulations established by the MGC at NC State.

- A. To enact and amend constitution bylaws.
- B. To provide a framework to the MGC chapters' policies.

Section 2. Scope of Authority: The scope of the authority of MGC shall be to program, legislate, administrate, and advise. The council shall have the power to regulate all matters of the organization wherein, the MGC at NC State is free to make recommendations to the University. Authority for the MGC at NC State is derived through recognition by Fraternity and Sorority Life and individual organization recognition through the Student Organization Resource Center.

### **Article VI: Executive Board**

Section 1. Executive Board and Election: The governing body of the Council shall be the Executive Board, which shall consist of six members who are elected by the General Assembly to serve the positions of President, Executive Vice President, Vice President of Programming, Vice President of Public Relations, Vice President of Administration, and Vice President of Finance. The election of the Executive Board must follow these guidelines and stipulations:

- A. Executive Board Officers upon election are required to serve a term of one calendar year which will begin on the final General Assembly in the semester in which they are elected.
- B. Candidates must be in good standing from member organization with full membership status in the Council.
- C. No more than two candidates from the same member organization can hold a position on the Executive Board. If three candidates from the same member organization are elected, then the lowest ranking candidate must abdicate their position.
- D. The election of Executive Board Officers must occur prior to the last General Assembly of the academic year. Applications must be turned in prior to the last General Assembly meeting to electing Executive Board Officers and no new nominations may occur during the meeting where Elections will take place.
- E. Refer to Article VI Section 9 in case of vacancy.

Section 2. Removal from Executive Board: A member of the Executive Board may be removed by a unanimous vote of the remaining Executive Board members for reasons of physical or

mental incapacitation, failure to attend two successive meetings of the Council without prior notice of 24 hours, failure to faithfully execute the duties or position, or for actions unbecoming a member of the Council. All members of the Executive Board are subject to recall by a majority vote by any General Assembly on notice served by the highest ranking member of the Executive not being subjected to expulsion provided the member to be recalled is afforded reasonable opportunity at the General Assembly to be heard.

Section 3. Chairman of the Executive Board: The President shall be Chairman of the Executive Board unless absent or upon his/her request. On absence or upon request of the President, the Executive Vice President shall be the presiding Chairman of the Executive Board. In the event of absence of both the President and the Executive Vice President, the Executive Board shall elect another member to preside as Chairman.

Section 4. Emergency Succession: Should an emergency situation arise and both the President and the Executive Vice President both incapacitated, and an election impractical, the line of succession should follow accordingly: Vice President of Programming, Vice President of Public Relations, Vice President of Administration, and the Vice President of Finance.

Section 5. Administrative Authority: The President and/or the Executive Board shall be responsible for the administration of the Council and may make and enforce rules for the conducting of business within meetings.

Section 6. Executive and Legislative Authority: The Executive Board shall be empowered to legislate between the sessions of the General Assembly. The Judicial Board consists of members of the Executive Board, and the Executive Vice President shall serve as Chief Justice to the board. Refer to Article VII for Judicial Board responsibilities and powers.

Section 7. Committees: The Executive Board may appoint, continue, suspend, or dissolve any ad-hoc, or special committee or committees it deems necessary or advisable for the fulfillment of the Vision, Purpose, and the objectives of Council.

Section 8. Transaction of Business: Unless otherwise provided by law, all rights, powers and authority conferred upon the Executive Board under the Constitution and Bylaws shall be construed not only to be rights, powers, and authority to act in meetings, but such rights, powers, and authority may be exercised between meetings of the General Assembly by mail, electronic means, or facsimile vote to the members of the Executive Board at the direction of the President. An affirmative vote of a majority of the members of the Executive Board shall be required for the adoption of all matters thus submitted except for removal of a member of the Council, as provided in Section 2 of this Article.

Section 9. Vacancies on Executive Board between General Assembly: The President shall have power to nominate for appointment, and the Executive Board by majority vote, to approve the appointment of a member to fill any vacancy in the Executive Board arising between General Assembly. The Executive Board shall then make, by majority vote, such changes in the officers of the Council as it deems appropriate. Appointees shall serve until the next General Assembly to be confirmed with a majority vote.

Section 10. Executive Transition: A newly elected Executive Board shall participate in an Executive Transition-with the previous outgoing Executive Board and Advisor.

## **ARTICLE VII: JUDICIAL CODE**

Section 1. Executive Vice President shall serve as the Chief Justice of the Judicial Board. Specific duties include:

- A. Receive complaints and allegations to any Chapter in MGC regarding an alleged event within thirty days following the alleged event. If not received within the statute of limitation, the allegations will not be considered by the Judicial Board.
- B. Decide, in consultation with the Judicial Board, the date, time, and location of the proceeding and inform the involved organization and any other involved parties within fourteen days of having received the complaint.
- C. Serve as main contact for all parties and receive all information that will be presented at the hearing.
- D. Preside over the hearing – in the event the Chief Justice is unable to preside or among the involved parties, the President shall preside. Whoever presides over the hearing shall facilitate deliberations of the decision, rationale and sanctions, but is not a voting member.
- E. Selecting replacement Judicial Board representatives in the case that one of the Judicial Board members is a member of the defending organization during a hearing.

Section 2. The Judicial Board:

- A. The Judicial Board consists of the Executive Board.
- B. All MGC Advisors shall serve as an Ex-Officio member of the Judicial Board, with voice but no vote.
- C. A quorum shall be composed of all six members of the Judicial Board.
- D. A board member shall not consist of a member of the defending organization.

Section 3. Scope and Authority of the Judicial Board:

- A. The scope and authority of the Judicial Board shall be to adjudicate on violations of Fraternity and Sorority Life policies, MGC Constitution and Bylaws, and other matters reported by the Executive Board, Fraternity and Sorority Life, Member Chapters, and/or other reporting parties.

Section 4. Standard of Proof:

- A. The standard required in Judicial Board mediation or hearing will be preponderance of evidence.

Section 5. Types of Violations:

- A. Low-Offense Violations include violations of MGC Standard's requirements, lack of participation/attendance for MGC events, membership requirements, etc. Low-Offense Violations will be referred for mediation (see Section 00 for mediation procedures).

- B. High-Offense Violations include violations of NCSU or MGC alcohol or hazing policies, recruitment/intake violations, repeated low-offense violations, refusal to comply with sanctions, etc.
- C. Ultimately the decision of classifying any violation as low or high offense will be up to the discretion of the MGC Judicial Board Chief Justice with the advisement from the Fraternity and Sorority Life staff.

#### Section 6. Filing Complains and Investigation Procedures:

- A. All complains must be reported to the Judicial Board Chief Justice within thirty days, from the time of the alleged infraction (including university breaks). Complains must be submitted in person to Fraternity and Sorority Life or to the Chief Justice (unless over university break, where submissions can be made to [mgcexecutive-vp@ncsu.edu](mailto:mgcexecutive-vp@ncsu.edu) by email) and must be on the official complaint form, with all information completed at time of submission. Required information includes name of accused party, alleged violation, and valid proof and grounds for the complaint.
- B. Complaints against Chapters can be made by any member of the University (student, faculty, staff, etc.) as well as any third-party that has interacted with a member of the accused chapter of the chapter as a whole.
- C. The Chief Justice of the Judicial Board has seven business days from time of submission of complaint to contact the president of the chapter in question to inform him/her of the complaint and investigation.
- D. The Chief Justice of the Judicial Board has fourteen business days from the time of the submission of complaint to investigate the infraction, and choose to classify the complaint as their a low or high offense violation. At the end of this two week period, the Chief Justice must notify the chapter president of his/her decision, as well as the time, date, and location of the mediation/formal hearing.

#### Section 7. Mediation Procedures:

##### 1) Parties

- a) The Accused Party- The chapter will be represented by one person in mediation. The representative may be any active fraternity or sorority member, preferably the president. A chapter advisor may be present as an observer only.
  - i) Any violation of the MGC, Fraternity and Sorority Life, or NCSU policy, whether low or high, that occurs at an event that is sponsored and/or hosted by more than one organization will be the responsibility of all sponsors/hosts. Violations that occur at events that are sponsored and/or hosted with non-MGC organizations will be referred to the appropriate standards process for resolution, including, but not limited to Student Conduct or other council judicial boards.
  - ii) If the violation pertains to a cohosted event, each chapter organization involved may have a representative. Each representative may be any active fraternity or sorority member, preferably the president. A chapter advisor may be present as an observer only for each organization.
- b) The Reporting Party- The party bringing the alleged violations against the chapter can be any member of the MGC Executive board, a member organization, Fraternity and Sorority Life, any NCSU faculty, staff, student, or individual who had significant interaction with accused. If the violation was reported by the MGC Executive Vice-

- President, he/she will be required assume the role of the reporting party and an alternate member of the Judicial Board must assume the role of the Chief Justice.
- c) The Chief Justice - The MGC Executive Vice-President will normally serve as the mediator during this process. In a case where he/she has prior knowledge of the reported violation or its discovery, he/she will be replaced by another member of the MGC Executive Board.
- 2) Purpose
    - a) The purpose of the mediation process is to have the parties meet quickly to discuss the reported violation, determine the responsibility of the chapter, and levy sanctions if necessary. When the parties come to a consensus the mediation will be complete.
  - 3) Process
    - a) Chapters will be notified of a violation report within seven days of notification of the MGC Judicial Board or Fraternity and Sorority Life. Mediation will be scheduled within two weeks.
    - b) Minutes of all mediation meetings will be recorded. Minutes from the mediation and resolutions will be available to the accused chapter.
    - c) If the parties reach a consensus, the resolution is considered final and cannot be appealed by either party
    - d) If the parties cannot come to a consensus, the violation will be transferred to the MGC Judicial Board and undergo the formal hearing process. If the Chief Justice served as the mediator, he/she will not be eligible to chair the case.
    - e) Evidence and information presented by the accused party through mediation is privileged. If transferred to the MGC Judicial Board for a hearing, it is the accused party's option to present this information in the hearing if they wish.
    - f) At any point in the mediation process the chapter has the option of ending mediation and moving to a full MGC Judicial Board trial. The decision to forfeit mediation for a reported violation is binding, and may not be reversed.
    - g) Members of Fraternity and Sorority Life may attend the mediation as an observer.

#### Section 8. Formal Hearing Procedures:

- 1) Pre-Hearing Procedures
  - a) The Chief Justice informs the accused organization in writing of the charges, the hearing date, location, and time within fourteen days of the report.
    - i) If the reporting party is a member organization, they be may be represented by no more than two members, two advisors of their choosing, and witnesses
    - ii) If the reporting party is MGC, it will be represented by the MGC President and another Vice-President
    - iii) In the case that the MGC President has a conflict of interest, they will be replaced by another member of the executive board
    - iv) The MGC executive board has the option to request the presence of an advisor from Student Conduct
- 2) Hearing Procedures
  - a) The Judicial Board arrives 30 minutes early. All parties involved will wait outside the established location until the hearing is convened.
  - b) Introductions of the Judicial Board and the parties involved are made.

- c) The hearing will be open only to members of the presenting and defending organizations, any of their witnesses, and any additional advisors each organization chooses to be present. There may be no more than two advisors per organization.
  - d) The Chief Justice outlines the hearing and asks all witnesses to leave the room. Only the board and the representatives of the organizations may remain.
  - e) The Chief Justice reads the charges. The accused organization then has the opportunity to accept or deny responsibility.
    - i) Throughout the hearing process the accused organization has the right to:
      - (1) Defer any posed questions
      - (2) Retain any personal evidence (including medical, academic, and government records)
      - (3) Request the presence of an advising party who cannot speak while hearing is in progress
      - (4) Request one ten minute recess during presentations or questioning
  - f) The organization(s)/office/individual bringing forth allegations present its case including evidence and witnesses. Witnesses are brought in one at a time.
  - g) The Judicial Board questions the complainant (if present) and their witnesses
  - h) The accused organization has the opportunity to present a defense including evidence and witnesses. Witnesses are brought in one at a time.
  - i) The Judicial Board questions the accused party and their witnesses
  - j) The Chief Justice will then request that all non-Board members vacate the hearing room.
  - k) The Judicial Board deliberates and makes a decision on the charged organization's responsibility. Decisions must be made by 2/3 vote of the board members. It is recommended that deliberations be no longer than one hour.
  - l) Only members of the complaining and accused organizations will be asked to re-enter the hearing room. The Chief Justice reads the decision(s).
  - m) If found not responsible, both parties will be dismissed and the hearing is immediately adjourned
  - n) If found responsible for any of the allegations, the defending organization will have the opportunity for a final statement. The Judicial Board will then deliberate on the sanctions.
    - i) Only members of the defending organization will be asked to re-enter the hearing room. The Chief Justice reads the rationale and sanction, and then the hearing is immediately adjourned.
- 3) Post-Hearing Procedures
- a) The decisions will be put in writing, within 72 hours, by the Chief Justice and delivered to complaining and accused organizations, Fraternity and Sorority, and the council advisor.
  - b) Only the Accused Party, the MGC Chief Justice, and the MGC Advisor will have access to the complete file including recordings and evidence. Any other person wishing to access the file must make a request to Fraternity and Sorority Life in writing explaining their need to access the file.
- 4) Appeals
- a) Any appeal must be made in writing within 72 hours following adjournment of the hearing.

- b) A copy of the appeal should be submitted to the Chief Justice, Fraternity and Sorority Life, and the council advisor.
- c) An appeal must include the list of accused violations, accused party pleas for each charge, judicial board charges, and list of sanctions. Additionally, appealing parties must specifically outline their grounds on the appeal in response to the charge and/or sanctions.
  - i) Severity of sanctions
  - ii) Violation of basic rights and procedures
  - iii) Insufficiency of evidence
- d) The appealing party will meet with the Chief Justice and MGC Advisor within three days of the filed appeal to discuss means of the appeal.
- e) If appeal is approved by the Chief Justice, the appealing party may present to an appellate board consisting of three MGC judicial representatives chosen by the Chief Justice, who were not present during the original hearing and the Chief Justice on a date set within seven days of appeal approval.
- f) Appellate board members will have received the appeal information prior to meeting and will convene and discuss means of the appeal, review evidence and the recording of the original hearing.
- g) After thorough discussion, appealing party will be asked to enter for questioning by appellate board. Additional witnesses may not be present or questioned. After questioning, appealing party will be dismissed.
- h) Appellate board will confer and may overturn charges or amend sanctions by 2/3 vote. The Chief Justice may not vote.
- i) Decisions will be put into writing and appealing party will be notified of the appellate board's decisions within 72 hours of the appeals hearing.
- j) The decision of the appellate board is final.

#### Section 9. Possible Sanctions:

##### **Sanctions of an Organization:**

- A. Letters of Apology to affected individuals/groups
- B. Voting rights revoked for a specified period of time
- C. Social privileges revoked for a specified period of time
- D. Suspension from the MGC for a specified period of time
- E. Suspension from MGC for an indefinite period of time, requiring readmission through Associate Membership status.
- F. A fine appropriate to the violation
- G. Educational Sanctions
- H. Any combination of the above or other sanctions as deemed appropriate

##### **Sanctions of Officers:**

Failure of an officer to perform his/her duties is punishable by impeachment. Failure to represent the Council and Fraternity or Sorority Life with honor and respectability is punishable by impeachment.

##### **Sanctions for overdue fines and outstanding debts:**

It is the duty of the Vice President of Finance to be sure of the financial status of each member organization before any judicial proceedings may take place. The Judicial Board may not consider an organization's past offenses in determining whether the accused party is/is not responsible for the pending charges. However, past behavior may be considered in the determination of sanctions.

- A. Future social event(s) revoked
- B. Voting rights revoked until financial status is regained
- C. Chapter is held in Poor Standing for a specified period of time
- D. Any combination of the above or other sanctions as deemed appropriate

Section 10. Confidentiality – All hearing proceedings are strictly confidential and shall not be discussed outside of the hearing. Failure to comply with confidentiality requirements will result in removal from the MGC Executive Board, and a referral to Student Conduct.

## **ARTICLE VIII: VOTING**

Section 1. All voting on Council matters will take place at President's Roundtable Meetings. Thus all procedures described below refer to this setting. Refer to Article VIII of the By-Laws for further clarification on different meeting types

Section 2. A vote by acclamation may be used in any vote. The procedures are as follows:

- A. Open discussion will be held about the vote at the General Assembly prior to the President's Roundtable Meeting where the vote will occur.
- B. The Chapter Presidents will vote. A vote can be done by secret ballot if requested by a member Chapter representative.
- C. The Council President will count each vote.
- D. The vote is passed by absolute majority (more than 50%)
- E. Chapter Presidents are allowed to abstain from a vote. In this case, their vote will count neither for nor against, and the total number of votes will decrease by one.

Section 3. A vote by secret ballot will be used for Executive Officer Elections. The procedures are as follows:

Parts A-C will be performed at the calendar year's final General Assembly meeting

- A. The nominations will be read for each officer, starting with the President.
- B. Each candidate will then be invited to give a speech, no more than 2 minutes, about their interest in the position and their qualifications.
- C. Questions may then be directed toward each of the candidates by voting members.
- D. Discussion will occur intra-chapter after the General Assembly meeting up until the President's Roundtable Meeting where the vote will occur.
- E. Voting will occur at the President's Roundtable Meeting via secret ballot. There will be one vote per chapter, as cast by the Chapter President. The Council President will collect and count the votes. An absolute majority is needed to win.

Section 4. On any matter involving a vote upon the status, actions, etc. of an Associate Member Chapter or any appeals of probation from a Full Member Chapter:

- A. The request or charge is submitted in writing to the Executive Board.
- B. During the Council meeting the request/charge is read.
- C. In the next regularly scheduled General Assembly meeting the organization being charged/voted on will be allowed to speak on their behalf.
- D. The Chapters may submit in writing any questions to the Council President who will in turn direct appropriate questions toward the organization involved.
- E. The organization involved will then be excused.
- F. An open discussion about the organization involved shall occur.
- G. A 75% vote will then take place by secret ballot.
- H. The Active Chapter concerning the request/charge will be notified within 24 hours of the result by the Council President.

Section 5. On any matter involving a vote upon the status, actions, etc., for a Full Member Chapter:

- A. The request is submitted in writing with reasons and explanations to the Executive Board within the first month of the semester.
- B. During the following Executive Board meeting the request and explanation is read by the Council President.
- C. Discussion will then be held by the Executive Board.
- D. A 75% vote by acclamation will then be held, unless a vote by secret ballot is requested.
- E. The member Chapter will then be notified within 24 hours of the result by the Council President.

Section 6. Quorum must be met at any meeting in order for Council business to occur. Quorum is defined as  $\frac{2}{3}$ 's of the eligible Chapter representatives at each meeting.

## **ARTICLE IX: AMENDMENTS**

Section 1. Amendment by the General Assembly: This Constitution may be amended or repealed at any time after notice, as prescribed below, at the General Assembly by a vote of two thirds ( $\frac{2}{3}$ ) of the member organizations qualified to vote, whether or not said members are or are not present at the General Assembly at the time the vote is taken. As used in this article, "member organizations qualified to vote" are the ones that are in good standing with the Council.

Section 2. Notice of Amendment by the General Assembly: No amendment or repeal of this Constitution may be considered by the General Assembly unless the proposed amendment or repeal shall have been presented to the Executive Board at least thirty (30) days prior to the date on which the General Assembly is to convene. Presentation or endorsement by a member organization shall be by its President or petition signed by a majority of the undergraduate members in good standing of the chapter. Upon presentation of a properly submitted and

endorsed amendment or notice of repeal, the President shall send notification of the proposal to all member organizations not less than ten days prior to the date on which the General Assembly is to convene.

Section 3. Resubmission of Failed Amendments: Any proposed amendment to this Constitution which shall have failed to be adopted, either by vote at General Assembly or by mail or electronic media vote, may not again be submitted for consideration by mail or electronic media vote for a period of sixty (60) days.

## **ARTICLE X: SAVING CLAUSE**

Section 1. Any revision of the Constitution of Multicultural Greek Council shall not invalidate any act or contract of the Council lawfully entered into and which is not prohibited by the Constitution of Multicultural Greek Council in effect at the time of the act or execution of contract.

Section 2. Invalidation of any article or section of this Constitution shall not invalidate the remainder hereof.

# **The Bylaws of the Multicultural Greek Council at North Carolina State University**

April 29, 2016

These Bylaws are the statutes for the government of Multicultural Greek Council at North Carolina State University adopted in conjunction with the Constitution of the Council to more fully define the powers, duties and functions authorized hereunder.

## **Article I: Executive Board Officers**

Section 1. Executive Board Officers: The Officers of the Executive Board of the Multicultural Greek Council shall be the President, Executive Vice President, Vice President of Programming, Vice President of Public Relations, Vice President of Administration, and Vice President of Finance. The officers of the Executive Board shall be elected by the General Assembly and shall serve until the next General Assembly, or until their successors are duly elected and qualified.

Section 2. The Executive Board shall:

- A. Enforce the Constitution and Bylaws of the Multicultural Greek Council and shall have power to make any rules and regulations not inconsistent therewith. The Executive Board shall further be empowered to legislate between General Assembly sessions and consider all congratulatory, recognition, anniversary, and memorial resolutions.
- B. Conduct the administration of the Multicultural Greek Council and may make and enforce rules for the conducting of business.
- C. Organize a leadership retreat for the Presidents of all member organizations at the start of each semester as time and resources permit.
- D. Organize a transition at the completion of their term with the newly elected Executive Board Officers.
- E. Appoint, continue, suspend, or dissolve any ad-hoc or special committee or committees it deems necessary or advisable for the fulfillment of the vision and objectives of the Council.
- F. Perform any action delegated by the General Assembly.

## **Article II: President**

The President shall:

- A. Represent the Council in the Greek community and the student body at large.
- B. Call and preside over all regular and special meetings of the Presidents, General Assembly, and the Executive Board.

- C. Serve as chair of the Executive Board and represent the Multicultural Greek Council on all University and interfraternal committees.
- D. If required, appoint all committee chairs within the Council with majority approval from the Executive Board.
- E. Have the power to nominate for appointment, and the Executive Board by majority vote, to approve the appointment of a member to fill any vacancy in the Executive Board arising between sessions of the General Assembly. The Executive Board shall then make, by majority vote, such changes in the officers of the Council as it deems advisable. Appointees shall serve until the next General Assembly until confirmed by the General Assembly.
- F. Appoint members to any university or interfraternal commissions or boards that would directly affect or enhance the objectives and purposes of the Multicultural Greek Council.
- G. Be responsible for recording and transitioning all official Multicultural Greek Council business (i.e. rules, policies, and procedures; council programs, events, and initiatives; and manuals on the Council's operations) to successive Executive Boards.
- H. Carry out vital operational and business functions as is deemed necessary and proper to carry out the day to day operations of the Multicultural Greek Council.
- I. Perform any action delegated by the General Assembly.

### **Article III: Executive Vice President**

The Executive Vice President shall:

- A. Assume all the powers and responsibilities delegated to the President in their absence or removal.
- B. Represent the Council in the Greek community and the student body at large.
- C. Conduct an annual review of the MGC Constitution and Bylaws.
- D. Conduct at least one annual training or educational workshop for Executive Board and optionally Chapter Presidents of the MGC judicial process.
- E. Serve as Chief Justice of the MGC Judicial Board.
- F. Perform any action delegated by the President or the General Assembly.

### **Article IV: Vice President of Programming**

The Vice President of Programming shall:

- A. Oversee the Directors of the Membership, Chapter, Academic, Social, and Civic Programming Committees.
- B. Facilitate at least one program that corresponds to each of the Programming Committee every semester.
- C. Organize at least one council wide program with the Interfraternity Council, National Pan-Hellenic Council, and/or Panhellenic Association per year as resources and time provide.
- D. Facilitate at least one campus-wide program open to all faculty, staff, and students of North Carolina State University per year.

- E. Perform any action delegated by the President or the General Assembly.

### **Article V: Vice President of Public Relations**

The Vice President of Public Relations shall:

- A. Develop, update, and execute a plan for Council expansion.
- B. Review and approve presentations and applications of incoming organizations for colony and chapter status in the Council.
- C. Coordinate educational programs for member organizations on effective recruitment and intake strategies.
- D. Coordinate the presentations and programs about the benefits and processes of membership in the Multicultural Greek Council to the student body population.
- E. Coordinate the participation of the Multicultural Greek Council in the University's Summer Orientation and Welcome Week.
- F. Continuously maintain and update the website and all social media platforms of the Multicultural Greek Council.
- G. Perform any action delegated by the President or the General Assembly.

### **Article VI: Vice President of Administration**

The Vice President of Administration shall:

- A. Keep minutes of all meetings of the Multicultural Greek Council and must distribute said minutes to official representatives of each member organization within two standard business days of the meeting
- B. Keep attendance of member organizations and Executive Board Officers that are present during official meetings of the Multicultural Greek Council.
- C. Maintain an up to date calendar of events and activities of the Council and its member organizations.
- D. Maintain accurate records with Fraternity and Sorority Life and the Student Organization Resource Center.
- E. Coordinate the collection of and response to the external stakeholders on behalf of the Multicultural Greek Council.
- F. Certify to the Executive Board all minutes of the regular and special meetings of the Executive Board and of proceedings and votes by Mail or Electronic Media
- G. Perform any action delegated by the President or the General Assembly.

### **Article VII: Vice President of Finance**

The Vice President of Finance shall:

- A. Be responsible for the collection of membership dues from all organizations affiliated with the Multicultural Greek Council.
- B. Be responsible for the disbursement of all Multicultural Greek Council funds.

- C. Submit a budget at the beginning of each semester for approval of the General Assembly.
- D. At the request of the General Assembly provide an expense report detailing all expenditures made with Council funds.
- E. Perform any action delegated by the President or the General Assembly.

## **Article VIII: Structure**

### Section 1. General Assembly:

- A. There shall be a General Assembly Meeting held once per month on Sunday afternoon, unless otherwise scheduled by the President and Executive Board.
- B. The General Assembly shall be to inform Council members on current Council events and programs.
- C. Chapters must have member attendance as seen in Chapter Standards per Article X of this document at General Assembly Meetings.

### Section 2. Presidents' Roundtable:

- A. There shall be a President's Roundtable Meeting bi-weekly as scheduled by the President.
- B. The President's Roundtable should be used to inform member Chapter Presidents of upcoming programs and events as well as to gain feedback on member Chapter's opinions on the Council and Executive Board.
- C. Each Chapter President will represent the Chapter in case of a vote.
- D. In case a President is not able to be in attendance, he/she must complete and submit the Excused Meeting Absence Notice to the Vice-President of Administration. If a proxy is being sent in place of a President, the proxy must be named in advance.

### Section 3. Executive Board:

- A. There shall be an Executive Board Meeting weekly as scheduled by the President.
- B. Executive Board Meetings will be to discuss ideas for events and programs and other Council updates.

Section 4. Summaries of Minutes of Proceedings: Summaries of the minutes of all regular, special, and executive sessions of the Executive Board shall be made and sent to the members of the Executive Board and such others as the Executive Board may designate.

## **Article IX. Council Committees**

Section 1. Power of Committees: Each committee will be chaired by the corresponding Vice President. Committees will meet once every week or as deemed necessary by the Chair.

Section 2. Membership Programming Committee:

- A. The Membership Programming Committee will work directly with the Director of Membership Programming and the Vice President of Programming to develop leadership and life skills in all Council members.
- B. A calendar and outline of proposed programs will be presented by the Director of Membership Programming at the first Executive Board meeting.

Section 3. Chapter Programming Committee:

- A. The Chapter Programming Committee will work directly with the Director of Chapter Programming and Vice President of Programming to develop necessary skills to create more effective Chapters.
- B. A calendar and outline of programs should be presented by the Director of Chapter Programming at the first Executive Board meeting.

Section 4. Academic Programming Committee:

- A. The Academic Programming Committee will work directly with the Director of Academic Programming and the Vice President of Programming to help benefit the academic integrity of Council members.
- B. An outline and calendar of programs should be presented by the Director of Academic Programming at the first Executive Board meeting.

Section 5. Social Programming Committee:

- A. The Social Programming Committee will work directly with the Director of Social Programming and Vice President of Programming to create interfraternal bonds within the Council, NC State Greek Life, and the NC State community.
- B. An outline and calendar of programs should be presented by the Director of Social Programming at the first Executive Board Meeting.

Section 6. Civic Programming Committee:

- A. The Civic Programming Committee will work directly with the Director of Civic Programming and the Vice President of Programming to promote service and philanthropy among Council members and Chapters.
- B. A calendar and outline of events should be presented by the Director of Civic Programming at the first Executive Board meeting.

## **Article X. Chapter Standards**

Section 1. Chapters must meet the following requirements to be considered in Good Standing with the Multicultural Greek Council:

- A. Maintain a Chapter average GPA of 2.75 or higher.

- B. Chapter Presidents must attend President’s Round Table, or complete the Excused Meeting Absence Notice 24 hours in advance, and send a proxy to attend in their place.
- C. Chapters must meet the attendance minimums at General Assembly Meetings each month, as outlined in the table below.
- D. Chapters must meet the attendance minimums at MGC hosted events, as outlined in the table below.
- E. Chapters must be in good financial standing with MGC, with no outstanding dues or fines.
- F. Chapters must be in good standing with the office of Fraternity and Sorority Life.
- G. Chapters must, as an organization, have no risk management violations within the past year.

Minimum Attendance Requirements Table:

Chapter Size	1-2	3	4-7	8+
Attendance %	0%	33%	50%	75%

Section 2. In order to be considered for the MGC Chapter of the Year Award, chapters must maintain Good Standing with the Council, then meet as many of the following requirements as possible. Meeting one of the following requirements grants points as marked to the Member Chapter, and at the end of the semester the Chapter with the highest number of points will be awarded the MGC Chapter of the Year Award. In the case of a tie for highest number of points, the deciding vote as a tie-breaker will be made by Fraternity and Sorority Life staff.

- Hosting a cultural event in the Fall semester.
- Hosting a cultural event in the Spring semester.
- Hosted an event with another MGC chapter in the Fall semester.
- Hosted an event with another MGC chapter in the Spring semester.
- Co-hosted a cultural event with another NC State Registered Student Organization or University Department.
- Hosted a cross-council event in either Fall or Spring semester.
- At least one member from chapter has applied for MGC Executive Board.
- Dean’s List Recipients above all-fraternity/sorority average.
- New members GPA above 2.5.
- Attending a cultural event in the community outside of North Carolina State University.

Section 3. Any member organization which fails to meet the requirement set forth in Section 1, above, may be required by the Executive Board or Judicial Board to work with the Multicultural Greek Advisor to develop organizational practices, procedures, and programs that assist the member organization in achieving the minimum compliance score.

### **Article XI. Funds and Finances**

Dues: Dues will be collected on an appropriate date at the beginning of the semester set by the Vice-President of Finance and the President. Chapter dues will be a total of \$15 per member and will be used to pay for programs and incentives for actively participating Chapters. Chapters are encouraged to pay one collective amount for their members by check/money order.

## **Article XII. Fees, Assessments, and Charges**

Failure to pay dues by the second General Assembly Meeting of the semester will result in a fine. The fine is prorated based upon membership count of each chapter, and can be found in the table below. If the fee and dues are not paid by the following General Assembly meeting, the Chapter will no longer be in good standing with the Council. Dues are calculated using the membership count in the grade report of the previous semester.

Membership:	1-4	5-8	9-14	15-19	20+
Fine:	\$10	\$25	\$45	\$75	\$100

## **Article XIII. Amendments**

Section 1. Amendment by the General Assembly: The Bylaws of the Council may be amended or repealed at any time after notice, as prescribed below, at the General Assembly by a vote of two thirds (2/3) of the member organizations qualified to vote, whether or not said members are or are not present at the General Assembly at the time the vote is taken. As used in this article, “member organizations qualified to vote” are the ones that are in good standing with the Council.

Section 2. Notice of Amendment by the General Assembly: No amendment or repeal of the Bylaws of the Council may be considered by the General Assembly unless the proposed amendment or repeal shall have been presented to the Executive Board at least twenty (20) days prior to the date on which the General Assembly is to convene. Presentation or endorsement by a member organization shall be by its President or petition signed by a majority of the undergraduate members in good standing of the chapter. Upon presentation of a properly submitted and endorsed amendment or notice of repeal, the President shall send notification of the proposal to all member organizations not less than ten days prior to the date on which the General Assembly is to convene.

Section 3. Amendment by Mail or Electronic Media Vote: In addition to the method of amendment set forth above, the Bylaws of the Council may be amended or repealed, after notice as prescribed below, by a vote of two thirds (2/3) of all member organizations conducted by mail or electronic media.

Section 4. Resubmission of Failed Amendments: Any proposed amendment to the Bylaws of the Fraternity which shall have failed to be adopted, either by vote at General Assembly or by mail or electronic media vote, may not again be submitted for consideration by mail or electronic media vote for a period of sixty (60) days.